

**HEAD OFFICE**

303 Church Street  
Private Bag X 44  
MOGWADI 0715  
Telephone : (015) 501 0243/4  
Fax no : (015) 501 0419  
E-mail: info@molemole.gov.za



**Molemole Municipality**

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street  
MOREBENG 0810  
Telephone : (015) 397 4333 / (015) 397 4327  
Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

**Enquires: Mabote JN**

**Reference: 8/1/1: CPS-001**

**8 July 2016**

**REQUEST FOR QUOTATION FROM SERVICE PROVIDERS REGISTERED ON THE CENTRAL SUPPLIER DATABASE FOR SUPPLY, DELIVERY, ASSEMBLY AND FITTING OF OFFICE FURNITURE IN LINE WITH THE SPECIFICATION ATTACHED BELOW.**

**1. COMPULSORY BRIEFING SESSION**

Venue : Mogwadi Civic chamber, Mogwadi,  
Date : 12<sup>th</sup> July 2016  
Time : 09H00

The following documentation should accompany your quotations:

- a) Recent supplier registration summary report.
- b) An original or certified copy of valid B-BBEE certificate

**The following conditions will apply:**

- Quotation must be on an official letterhead of the company Price(s) quoted must be valid for at least thirty (30) days from the date of this offer;
- Price (s) must be firm and inclusive of VAT , if applicable
- Incomplete quotations will be disqualified
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBBEEA of 2003 and preferential procurement regulation of 2001.

Kindly direct all technical enquiries to Mr. Modisha N at 015 501 0243 between 08:00 and 16:00. All quotations should be submitted at Mogwadi Municipal Tender Box by the latest 15<sup>th</sup> July 2016 at 11:00, clearly marked SUPPLY AND FITTING FURNITURE. No quotation will be accepted after the closing date.

Molemole municipality reserves the right to accept any quotation.

**MR. MAKHURA NI  
MUNICIPAL MANAGER**

**Vision: A developmental people driven organization that serves its people"**

**Mission: To provide essential and sustainable services in an efficient and effective manner.**

### 3. SPECIFICATION

Quotations should be on the company letterhead with the below layout:

#### QUOTATION SPECIFICATIONS: COUNCIL CHAMBER FURNITURE

Description	Colour	Position	Quantity	Unit Price	PRICE	TOTAL
High back executive chair black bonded leather armrests/ inner backrest and seat upholstered in black roached bonded leather / outer back in soft-touch polyurethane/ econo swivel & tilt mechanism with spring tension adjustment / the tilting action may be locked in either an upright or fully-reclined position / gas height adjustment	Black	Civic chamber Presiding Officer	1			
Mounted chairs	Black	Delegates	16			
Mounted table – 08 chairs capacity	Oak	Delegates	01			
Mounted table – 02 chairs capacity	Oak		01			
Full leather Mounted chairs with side table	Black	Delegates	06			
Relocation of mounted table for Assistants	Oak	Assistants	01			
Relocation of mounted table	Oak	Presiding officer	01			
					<b>Subtotal [Excl. vat]</b>	
					<b>Vat at 14% [only if registered for vat]</b>	
					<b>Grand Total</b>	

### Municipal Manager

**Vision:** A developmental people driven organization that serves its people

**Mission:** To provide essential and sustainable services in an efficient and effective manner